

# EMPLOYEE PORTAL

ACCESS PAY STATEMENTS AND W-2S • REQUEST TIME OFF • ENROLL IN BENEFITS & MORE!

---

## GET STARTED TODAY!

- 1** Go to <https://bit.ly/AviontePortal>
- 2** If you are new or unsure whether you have an account, please contact your recruiter.
- 3** Enter your username or email.
- 4** Two-factor authentication is required, so enter the 6 digit code sent to your cell phone.
- 5** If we cannot match your record, please contact your recruiter and we will send a password reset email.

The secure, self-service platform is available 24 hours a day on any device.

**Questions? Give us a call (888) 670-1844**